



LAKE COUNTY
FLORIDA

Temporary Closing of County Road Permit

Permit must be submitted 60 days prior to event
This Permit is for County Road Jurisdiction Only

Date: _____

Name of Organization /Contractor

Event Title

Street Address

_____/_____/_____
Date of Special Use or Road Closure

City, State, Zip

Start Time (Event) _____
Finish Time (Event)

Telephone Number

Expected # of Participants

Applicant's e-mail address

Number of Law Enforcement requested (attach map)

Signature of Applicant

Applicant, Please Print Name

Names of Agency Responsible for Traffic Control (Sheriff's Office, City Police, Highway Patrol)

Agency: _____ Contact: _____ Phone # ____/____/____

Agency: _____ Contact: _____ Phone # ____/____/____

Agency: _____ Contact: _____ Phone # ____/____/____

Road(s) to be closed (to through traffic only)

Detour Route (maintenance of traffic map required)

Road(s) that will be used for event (not closed)

To be completed by County and Law Enforcement

Permit # _____

Printed Name/Title of Public Works Official

Signature of Public Works Official

Date

Printed Name/Rank of Law Enforcement Rep.

Signature of Law Enforcement Rep.

Date

Special Conditions: _____

For questions please call the Lake County Public Works Department at 352-253-6000
Submit Permit to: Lake County Public Works, PO Box 7800, Tavares, FL 32778



Temporary Closing of County Road Permit Requirements

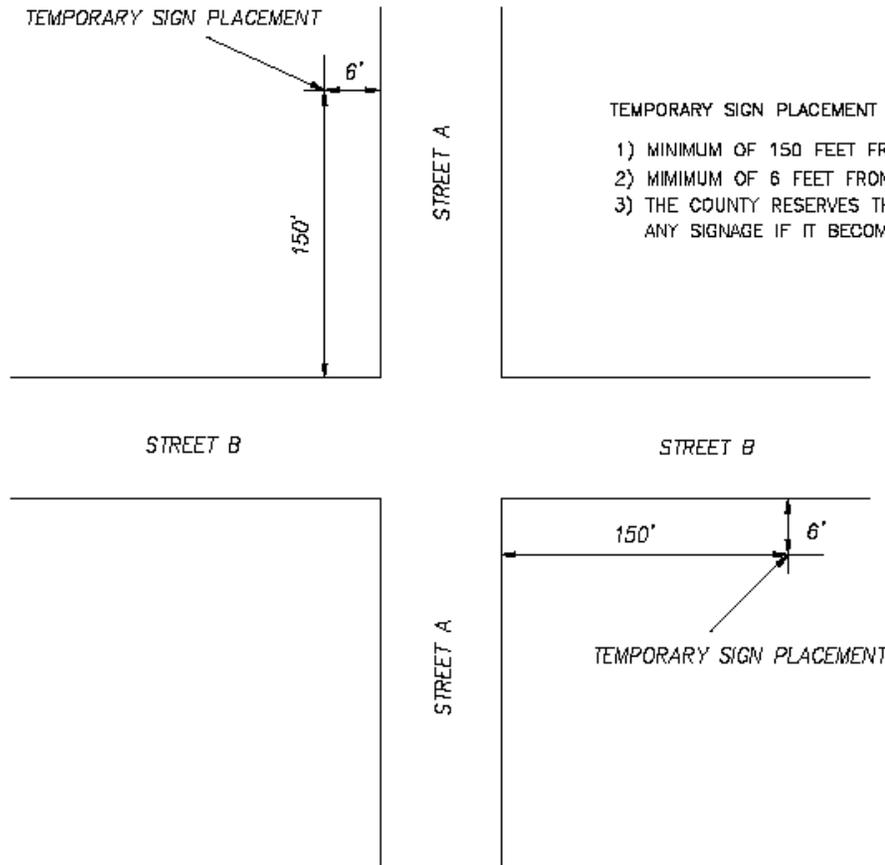
Lake County Ordinances and Florida Law stipulates any sporting event requiring the temporary closing of roads that use or cross any county and/or state roads require permitting. The permitting process will review the impact those events may have on the safety of participants, spectators and the citizens of Lake County.

This permit is for Road Closures and special use of a county maintained roads and right-of-ways. This permit does not grant permissions for a Special Event only the use of the road. All Special Events must be processed through the Lake County Growth Management Department or City for which the event takes place. Lake County Growth Management may be contacted at (352) 343-9738.

A completed Lake County Request for Temporary Closing of County Road Permit application must be submitted to Lake County a **minimum of 60 days** prior to event or road closure to allow for review, comments, and approvals.

If temporary event signs are proposed a signage plan with sign examples and a detailed map showing the locations shall be include with this permit application. The minimum distance from edge of pavement for the signage is 6 feet. The signage shall not be installed as to cause a sight distance issue, installation minimum of 100 feet from existing signage, and shall be a minimum of 150 feet from any intersecting roadway. The sign installation shall meet or exceed FDOT standards for breakaway post. The signage for advance notice may be placed up no more than seven calendar days from the event. The applicant shall be required to remove the signs within twenty four hours after the event. The County reserves the right to remove the signage if traffic safety becomes an issue.

Typical Sign Placement along Roadways and Intersections





Temporary Closing of County Road Permit Requirements

If the proposed event is intending to use or cross a state (FDOT) maintained roadway then a completed Temporary Road Closing of State Road permit application must be submitted to the County for review before state approval.

If this permit is for a special use of the county road(s) then a map showing the proposed route, a list of the roads that will be used or closed, information and map of anticipated law enforcement, and any additional materials and/or detailed information about your proposed event or special use of County Road, as well as a location map.

If this permit is for temporary closing a road for construction related work then provide contractor information, any law enforcement that will be involved, a copy of the road construction plans, and maintenance of traffic plan.

The Events Liability Insurance in the amount of one million dollars (\$1,000,000.00) per occurrence combined single limit or equivalent for general liability, inclusive of all personal and bodily injury and property damage jointly and severally indemnify the Board of County Commissioners of Lake County, Florida, their agents, employees and appointees, both in their individuals and official capacities, and the Sheriff of Lake County, Florida, each of his Deputy Sheriffs, agents, employees and appointees, both in their individual and official capacities, and shall hold all of them harmless from any death or property damage and from any and all other losses, and all damages, charges, expenses, or costs including reasonable attorney fees, which have arisen out of, by reason of, or in connection with the holding or conducting of the public assembly of event.

The Insurance Certificate Holder shall read: **Lake County, a Political Subdivision of the State of Florida, and the Board of County Commissioners P.O. Box 7800 Tavares, FL 32778**

Prior to road closure the applicant shall provide written notice to all residences adjacent to the project or event limits. Within a minimum of fourteen (14) calendar days prior to construction or event, applicant shall provide to Lake County Public Works a copy of the notification with a list of parties notified. This notice shall include the anticipated construction schedule, maintenance of traffic plan, and any impacts (permanent or temporary) to the subject residence and adjacent area.

Agreement to abide by all Federal, State and County laws and/or any conditions set forth in granting permission for special use of a county or state road, and indemnification of Lake County (***original signature and seal required***).

Authorities: Chapter 14-65, Florida Administrative Code: Rules of the Department of Transportation – Temporary Closing of State Roads. Section 337.406(1), 496.421 and 316.008, Florida Statutes.

Verify that your completed permit application submittal includes:

- Number of Law Enforcement requested: _____
- Map with the anticipated Law Enforcement placement
- Lake County Special Event/Special Event Site Plan application has been made to Economic Growth Dept.
- Map(s) of the event route and listing of the route
- Maintenance of Traffic Plan for the closing of a County Road
- Signage plan for an event using the County Road(s)
- The Liability Insurance for the Event or Contractors insurance



Temporary Closing of County Road Permit Requirements

Please check one:

Contractor Section – The Permittee shall indemnify, defend, and hold harmless LAKE COUNTY and all of its officers, agents and employees from any claim, loss, damage, cost, charge or expense arising out of any acts, actions, neglect or omission by the Permittee, its agents, employees, or subcontractors during the performance of the Contract, whether direct or indirect, and whether to any person or property to which LAKE COUNTY or said parties may be subject, except that neither the Permittee nor any of its subcontractors will be liable under this Article for damages arising out of the injury or damages to persons or property directly caused or resulting from the SOLE negligence of LAKE COUNTY or any of its officers, agents or employees.

The Contractor’s obligation to indemnify, defend, and pay for the defense or at LAKE COUNTY’s option, to participate and associate with LAKE COUNTY in the defense and trial of any damage claim or suit and any related settlement negotiations, shall be triggered by LAKE COUNTY’s notice of claim for indemnification to Contractor. Contractor’s inability to evaluate liability or its evaluation of liability shall not excuse Contractor’s duty to defend and indemnify within seven (7) days after such notice by LAKE COUNTY is given by registered mail. Only an adjudication or judgment after highest appeal is exhausted specifically finding LAKE COUNTY SOLELY negligent shall excuse performance of this provision by the Contractor. The Contractor shall pay all costs and fees related to this obligation and its enforcement by LAKE COUNTY. LAKE COUNTY’s failure to notify the Contractor of a claim shall not release the Contractor of the above duty to defend.

Special Use of County Road Section – The Permittee hereby agrees to abide by all the terms, conditions and stipulations set forth in the temporary road closure permit. It is understood and agreed that the rights and privileges herein are granted only to the extent of the County’s right title and interest in the land to be entered upon and used by the applicant. In addition, the Permittee and any other individual or individuals, firms, organizations, corporations or entities on whose behalf this permit application is made, hereby expressly represents, stipulates, contracts and agrees to jointly and severally indemnify, defend, and save harmless, the Board of County Commissioners of Lake County and the Sheriff of Lake County, Florida, their officers, agents, commissioners, employees and appointees, both in their individual and official capacities, from and against any and all claims, suits, demands, actions or causes of action for personal injury, death or property damage and from and against any and all loss, damage, charge, expense, or cost, including reasonable attorney’s fees, which have arisen out of, by reason of, or in connection with, the aforementioned temporary closing of a county road.

In addition to the foregoing, the undersigned applicant shall purchase and maintain, at its expense, from a company or companies authorized to do business in the State of Florida, and which are acceptable to the County, the following insurance policies protecting from any and all claims which may arise out of or result from the temporary road closures under this application, by the applicant or anyone directly or indirectly employed by it, or by anyone for whose acts it may be liable: General liability insurance in the amount of One Million Dollars (\$1,000,000.00) per occurrence or Two Million Dollars (\$2,000,000.00) general aggregate, unless determined otherwise by Lake County. Lake County, a Political Subdivision of the State of Florida, and the Board of County Commissioners, shall be named as the certificate holder and shall be named as additional insured as their interest may appear on all applicable policies. Certificate(s) of insurance shall provide for a minimum of sixty (60) days prior written notice to the County of any change, cancellation, or nonrenewal of the required insurance. Certificate(s) of insurance shall identify the event/reason for the temporary closing of a county road in the Description of Operations section of the certificate. Neither approval by the County of any insurance supplied by the applicant nor failure to disapprove that insurance shall relieve the applicant of full responsibility of liability, damages, and accidents as set forth herein.

During the closure, all Federal, State and County laws, conditions, and/or safety regulations shall be observed and abided by and the holder must take measures, including placing and display of safety devices, that may be necessary in order to safely conduct the public through the project or event area in accordance with the Federal Manual on Uniform Traffic Control Devices (MUTCD), as amended, and the Florida Department of Transportation’s latest Roadway and Traffic Design standards. Further, the undersigned applicant agrees to pay all costs, including, but not limited to traffic control and enforcement, sanitation and clean up incurred as a result of the temporarily closing of the county road.

In case of non-compliance with LAKE COUNTY’s requirements, in effect as of the approved date of this permit, this permit is void and the facility or event will have to be brought into compliance or removed from the right of way at no cost to LAKE COUNTY. In case of an emergency and/or inclement weather, the Chief Law Enforcement Agency reserves the right to leave their post, alter the route and/or times of the event.

Applicant’s Signature: _____ **Title:** _____

Date: _____

Place Corporate Seal