



Department of Conservation & Compliance

Special-Event Sign Location Notice

Name of Applicant: _____

Address: _____ Phone Number: _____

Type of Special Event: _____

Dates the Special Event will begin and end: _____

Special Event Location: _____

Number of signs: _____

Where will the signs be located, use names of streets: _____

Date signs will be placed: _____ Date signs will be removed: _____

Requirements:

11.02.06 Special Events.

- A. Temporary signs not prohibited by this Code are permitted for special events in all districts.
- B. Temporary signs shall not be considered *off-premise signs* for the purpose of this section.
- C. A permit under this chapter for the special event sign is not required. However written notice, on the form provided by the County, shall be filed with the County indicating the location of signs and date signs will be erected and removed.
- D. Display of special event signs may be allowed for the term of the event, not to exceed 60 days per event. Special event signs shall be removed within 24 hours of the close of the special event.
- E. Special event signs shall not exceed thirty-two (32) square feet or six (6) feet in height.
- F. The number of special event signs shall not exceed ten (10) whether on private property or in the right of way. Signs shall have a minimum separation of 500 feet.
- G. Portable signs may be used by the primary sponsor of a special event for the purpose of advertising such special event. Such signs shall not be placed so as to create a visibility hazard.
- H. The placement and removal of special event signs shall be the responsibility of the person or organization sponsoring the event.
- I. A temporary right-of-way utilization permit is required to place special event signs within the County right-of-way. Signs placed in the right-of-way shall require written approval from the property owner adjacent to the location.

Applicant's Signature

Date