



OFFICE OF PROCUREMENT SERVICES  
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**ADDENDUM NO. 1**

**April 18, 2019**  
**19-0510**

**ACTUARY STUDY OF SELF-INSURED PROPERTY, GENERAL LIABILITY AND  
WORKERS' COMPENSATION INSURANCE PROGRAM**

It is the vendor's responsibility to ensure their receipt of all addenda, and to clearly acknowledge all addenda within their initial bid or proposal response. Acknowledgement may be confirmed either by inclusion of a signed copy of this addendum with their response by completion and return of the addendum acknowledgement section of the solicitation. Failure to acknowledge each addendum may prevent the bid or proposal from being considered for award.

**This addendum does not change the date for receipt of proposals.**

1. Question: Please confirm that your claim level detail loss runs clearly delineates ALAE amounts from loss amounts?  
Answer: The outstanding losses include allocated loss adjustment expenses (ALAE) for attorney services. These allocations also include case reserves, development of known claims and incurred but not reported claims.
2. Question: Who is the current vendor providing self-insurance actuarial services to Lake County?  
Answer: Glicksman Consulting
3. Question: How long has this vendor provided these actuarial services?  
Answer: Since 2014
4. Question: Per Exhibit A – Scope of Work/Services, by what date are the data provided and are the data provided in Excel spreadsheets?  
Answer: Usually by November 10
5. Question: If available to the public, what was the cost of the 2018 actuarial study?  
Answer: \$2,400.00 per year for a period of five (5) years (total of 12,000 for five years)

*(Continued on signature page)*

6. Question: Was Lake County satisfied with the contractor's work product? If yes, why is Lake County is issuing an RFP to eventually replace the contractor?  
Answer: Yes, the County was satisfied with the work provided by the current vendor. The contract for these services has expired and must be rebid based on county policy.
7. Question: Is a copy of the most recent actuarial report for the self-insured program available?  
Answer: A copy of most recent actuarial report will be posted online with the solicitation.
8. Question: Can you please clarify how many references/relevant projects need to be submitted with our proposal.  
Answer: The County is seeking a minimum of three (3) variable references/relevant projects.
9. Attachment 3, Pricing Sheet and Exhibit A, Scope of Work, have been updated. Please remove and replace those sheets with the attached sheets.

Firm Name: [Click or tap here to enter text.](#)

I hereby certify that my electronic signature shall have the same legal effect as if made under oath; that I am an authorized representative of this Vendor and/or empowered to execute this submittal of behalf of the Vendor.

Signature of Legal Representative Submitting this Bid: [Click or tap here to enter text.](#)

Date: [Click or tap to enter a date.](#)

Print Name: [Click or tap here to enter text.](#)

Title: [Click or tap here to enter text.](#)

Primary E-mail Address: [Click or tap here to enter text.](#)

Secondary E-mail Address: [Click or tap here to enter text.](#)