

**LAKE COUNTY BOARD OF COUNTY COMMISSIONERS DISADVANTAGED
BUSINESS ENTERPRISES GOAL FOR FISCAL YEARS 2019, 2020, & 2021**

**DISADVANTAGED BUSINESS ENTERPRISE (DBE) PROGRAM GOAL SETTING
PROCESS FY 2019-2020-2021**

The Lake County Board of County Commissioners (LCBCC) has established a Disadvantaged Business Enterprise (DBE) program in accordance with regulations of the U.S. Department of Transportation (DOT), 49 CFR Part 26. The LCBCC has received Federal financial assistance from the Federal Transit Administration (FTA), and as a condition of receiving this assistance, the LCBCC agrees to comply with 49 CFR Part 26.

It is the policy of the LCBCC to ensure that DBE's as defined in 49 CFR part 26, have an equal opportunity to receive and participate in FTA-assisted contracts.

The LCBCC will not exclude any person from participation in, deny any person the benefits of, or otherwise discriminate against anyone in connection with the award and performance of any contract covered by 49 CFR part 26 on the basis of race, color, sex, or national origin.

In administering its DBE program, the LCBCC will not, directly or through contractual or other arrangements, use criteria or methods of administration that have the effect of defeating or substantially impairing accomplishment of the objectives of the DBE program with respect to individuals of a particular race, color, sex, or national origin.

The goal setting process contained in this Attachment to Lake County's Disadvantaged Business Enterprise Program outlines the adopted process to determine the relative availability of DBE's to perform the types of contracts anticipated in FY 2019, 2020 and 2021.

The purpose of this process is to determine the percentage of all Ready, Willing, and Able (RWA) "Establishments" that are DBE'S and to establish a DBE Goal.

The methodology used to calculate the LCBCC goal of **7.57%** was:

Step 1- Developing the Base Figure

Lake County Board of County Commissioners expect to have contracting or subcontracting possibilities in the following areas: transit and paratransit services, transit vehicle maintenance, ADA bus stop shelter and pad construction.

Lake County Office of Transit Services (Staff) has reviewed past bidders and contracts to establish a region that includes Lake, Sumter, Marion, Volusia, Flagler, Seminole, Orange, and Osceola County. This region was used to identify DBE and Non-DBE firms willing and able to work in Lake County.

Staff utilized the website [Florida Unified Certification Program \(UCP\) Disadvantaged Business Enterprise \(DBE\) Directory](#) to identify DBE RWAs to work in Lake County.

Utilizing NAICS codes to determine specified industries and types of business for the proposed future projects, Staff identified 142 RWA certified DBE's in the identified region.

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Staff utilized the website [United States Census Bureau County Business Patterns \(CBP\) database](#) for RWA TOTAL establishments that currently provide service in our regional area.

Staff identified 7,180 RWA TOTAL establishments that currently provide service in LCBCC's regional area.

The process used to obtain the percent of DBE's to TOTAL establishments for the potential contract percent is illustrated below.

$$\frac{\text{Certified UCP Program DBE's}}{\text{TOTAL Establishments}} = \frac{142}{7,180} = 1.98\%$$

The percent of DBE establishments by NAICS codes available in the Lake County area is 1.98%.

To ensure that Step One Base Figure is as accurate as possible, weighting was used to make the LCBCC's goal calculation more accurate. Weighting takes into consideration the type of work and what percent of the total anticipated expenses it will consume. Categories where established grouping like NAICS codes to potential federally and state funded projects.

Weight % X DBE Availability % = Base Figure % by NAICS

To determine the appropriate weighting percent by NAICS, the estimated dollar value by NAICS was divided by the total federal and state dollars. The weighting percent by NAICS was then multiplied by the DBE Availability % to determine the Base Figure % by NAICS. See Table below:

Project	NAICS CODE	Regional Total Potential Bidders	Regional DBE Potential Bidders	Percent of DBE Availability	Estimated Tri-Annual Expenditures	% of Total Expenditures \$ 5,850,000	Weighted Number
Transit and Paratransit Services	485991	59	10	16.95%	\$ 1,233,333	21.08%	3.73%
	485113	24	2	8.33%	\$ 1,233,333	21.08%	1.76%
	485999	127	8	6.30%	\$ 1,233,333	21.08%	1.33%
Transit Vehicle Maintenance	811121	831	2	0.24%	\$ 450,000	7.69%	0.02%
	811118	1889	1	0.05%	\$ 450,000	7.69%	0.00%
	811191	194	0	0.00%	\$ 250,000	4.27%	0.00%
ADA Bus Stop Pads and Shelters	238110	517	5	0.97%	\$ 300,000	5.13%	0.05%
	238910	542	25	4.61%	\$ 50,000	.85%	0.04%
	238990	1799	46	2.56%	\$ 118,750	2.03%	0.05%
	237310	152	22	14.47%	\$ 265,625	4.54%	0.66%
	236220	1046	21	2.01%	\$ 265,625	4.54%	0.09%
Totals	-----	7,180	142	1.98%	\$ 5,850,000	100%	7.57%

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Step 2 – Adjusting the Base Figure

Lake County chose not to use past participation in its DBE goal methodology.

Step 3 - Race/Gender-Neutral and Race/Gender-Conscious Split methodology

Race/Gender-Neutral and Race/Gender-Conscious Split methodology.

Staff reviewed the “U.S. Department of Transportation Office of Small and Disadvantaged Business Utilization” guidelines prior to preparing the DBE goal. The guidelines for step 3 aided in determining what factors to consider in projecting the overall portion of the goal that will be met through race/gender-neutral means. The examples are based on past participation or experience. Therefore, in determining the race/gender-neutral and race/gender-conscious split, Staff used the available data below.

Race/Gender-Neutral	7.57%
Total DBE	7.57%

This data will be continually monitored and updated if necessary, through FY 2019, 2020 and 2021.

Public Notice

Lake County did not hold any public meetings regarding this goal prior to submittal to FTA. Lake County will schedule a meeting before July 31, 2020 for local DBE’s and the general public to review the Lake County DBE Goals and submit comments. The Lake County DBE Goal is posted on [the official agency website](#).

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