

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

September 11, 2012

COUNTY COMMISSIONERS

Leslie Campione, Chairman

Jennifer Hill, Vice Chairman

Sean Parks, District #2

Jimmy Conner, District #3

Welton G. Cadwell, District #5

Darren Gray, County Manager

Neil Kelly, Clerk to the Board

Sanford A. Minkoff, County Attorney

DISCLAIMER

To view upcoming meeting dates and locations, or for more information on upcoming meetings, visit www.lakecountyfl.gov/bccmeetings, or call (352) 343-9888.

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting, however, Commissioners may add items, which are not a part of this Agenda, or items may be removed from consideration. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

September 11, 2012

9:00 A.M. Invocation

Pledge of Allegiance

[Tab 1](#) The Public Safety Department's Director/Fire Chief, John Jolliff, will give a brief presentation on the 11th anniversary of the 9/11 tragedy.

I. EMPLOYEE AWARDS AND BOARD/COMMITTEE CERTIFICATES

FIVE YEARS

Richard Frantz, Maintenance Technician I
Public Works/Environmental Services Division

Theresa LaFlamme, Animal Shelter Technician I
Conservation & Compliance/Animal Services Division

TEN YEARS

Rebecca Gullion, Library Assistant I
Public Resources/Library Services Division

FIFTEEN YEARS

Mary Seiter, Animal Control Officer
Conservation & Compliance/Animal Services Division

TWENTY YEARS

Fred Schneider, County Engineer
Public Works/Engineering Division

TWENTY-FIVE YEARS

Marlin Stewart, Equipment Operator III
Public Works/Road Operations Division

THIRTY YEARS

Richard Roof, Senior Laboratory Analyst
Public Works/Environmental Services Division

BOARD/COMMITTEE CERTIFICATES

Arts & Cultural Alliance

Dan Vincent, for service from 2011-2012

Capital Facilities Advisory Committee

John Buxman, for service from 2010-2012
Jim Richardson, for service from 2010-2012
Carol MacLeod, for service from 2010-2012

Children's Services Council

Charles F. Crane, for service from 2001-2012

Elder Affairs Coordinating Council

Rhonda Apfelbeck, for service from 2007-2012

Library Advisory Board

Tamera Rogers, for service from 2007-2012
Beth Sindler, for service from 2004-2012
Laura Pierce, for service from 2010-2012
Dusty Matthews, for service from 2010-2012

Solid Waste Alternatives Task Force

Curtis A. Binney, for service from 2010-2011
Lindell Ray Dorsett, for service from 2010-2011
Richard Grier, for service from 2010-2011
Dan Gorden, for service from 2010-2011
Donald R. Taylor, for service from 2010-2011
Brenda Boggs, for service from 2010-2011
Chloe Sallin Gentry, for service from 2010-2011
Peter Tarby, for service from 2009-2011

II. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

III. MINUTE APPROVAL

Tab 2 Approval of the following Minutes:
August 14, 2012 (Regular Meeting)

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board at this meeting unless the Board votes to add the item to today's agenda. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

IV. CLERK OF COURT'S CONSENT AGENDA

Tab 3 Approval of Clerk of Courts' Consent Agenda (Items 1 through 5)

1. Request to acknowledge receipt of the list of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes as attached Exhibit A and filed in the Board Support Division of the Clerk's Office.
2. Request to acknowledge receipt of the Southwest Florida Water Management District's Fiscal Year 2013 Schedule of Meetings and a map depicting the District's boundaries, as required by Section 189.417, Florida Statutes.
3. Request to acknowledge receipt of the Fiscal Year 2011-12 Annual Report for the Florida Forest Service's Cooperative Forestry Assistance Program and Fire Management Program in Lake County, which identifies major forestry activities throughout Lake County from July 1, 2011 through June 30, 2012.
4. Request to acknowledge receipt of the Florida Public Service Commission Bulletin announcing an application by Harbor Waterworks, Inc. for a certificate to provide wastewater service in Lake County and for authority to begin collecting Commission-authorized rates and charges, as well as a notice of a customer meeting for September 5, 2012 at 6:30 p.m. at Harbor Hills Country Club Meeting Room, Lady Lake.
5. Request to acknowledge receipt of the Cascades at Groveland Community Development District's Fiscal Year 2012/2013 Final Adopted Budget in accordance with Section 190.008(b), Florida Statutes, which has also been posted on the Lake County website.

V. COUNTY MANAGER'S CONSENT AGENDA (Tab 4 through Tab 21)

Community Services

[Tab 4](#) Request approval of agreements with two firms (VPSI, Inc. and Enterprise Leasing Company) for provision of Van Pool services for Lake County residents on a non-franchised basis. There is no immediate fiscal impact.

[Tab 5](#) Approval to apply for the Shirley Conroy Rural Area Capital Equipment Grant for one (1) bus for the Transportation Disadvantaged (Paratransit) program in the Fiscal Year 2012-2013 budget, approval and signature of the supporting Resolution, and acceptance and implementation of the grant if awarded. Also, request permission to purchase the vehicle if the grant is awarded under the State Transit Research Inspection Procurement Services Program. The fiscal impact is \$72,196.00 (County Portion: \$7,219.60 / Grant Funded: \$64,976.40).

Conservation And Compliance

[Tab 6](#) Authorize County Manager to return remaining fund balance for Storage Tanks contract program to Florida Department of Environmental Protection. The fiscal impact is \$45,684.65.

County Manager

[Tab 7](#) Approval of the East Central Florida Regional Planning Council HUD Sustainable Communities Consortium Memorandum of Understanding. There is no fiscal impact.

[Tab 8](#) It is recommended that the Board (1) declare the items on the attached list(s) surplus to County needs and (2) authorize the removal of all of the items on the attached lists from the County's official fixed asset inventory system records.

Facilities Development And Management

[Tab 9](#) Request approval of contract 12-0438 to Advanced Communication Solutions (Lake Mary, Florida) for the purchase of a new NEC SV 8500 telecommunication system for the newly constructed Emergency Communication and Operations Center (ECOC), and authorize the procurement office to execute all related contractual documentation. The fiscal impact is \$86,997.50.

Growth Management

[Tab 10](#) Approval of the nominations of Sue Cordova as Chair and Robert Cronin as Vice-Chair of the Enterprise Zone Development Agency. There is no fiscal impact.

[Tab 11](#) Approval to advertise ordinance related to Farm Signs. There is no fiscal impact.

Human Resources

[Tab 12](#) Request that effective Fiscal Year 2013, the Employees Benefit Fund be changed from a special revenue fund to a budgeted item within the County Manager's Office. Request that attached changes to the Employee Benefit Fund policy be approved.

Public Resources

[Tab 13](#) Retroactive approval to submit an application for an American Library Association (ALA)/Dollar General American Dream Starts @ your library grant application. Approval for County Manager to sign grant agreement if awarded. The anticipated fiscal impact will be \$9,400.

Public Works

[Tab 14](#) Request approval of and authorization for the Chairman to sign a resolution providing for certification of the assessment roll for the Special Assessment for the paving, grading, curbing, and drainage of Diane Drive and Lisa Drive in Lake County. There is no fiscal impact.

[Tab 15](#) Request approval of contracts for Traffic Sign Materials to eight (8) vendors and authorize the procurement office to execute all related contractual documentation. The fiscal impact is estimated at \$150,000.

[Tab 16](#) Request approval of contracts for Asphaltic Concrete to two (2) vendors and authorize the procurement office to execute all related contractual documentation. The fiscal impact is estimated at \$310,000.

[Tab 17](#) Approval and authorization for Chairman to execute a satisfaction and release of lien for six (6) special assessments. Commission Districts 2, 4, and 5. There is no fiscal impact.

[Tab 18](#) Approval and signature of Resolution designating County roads within the city limits of Fruitland Park as appropriate for golf cart operation and signage in accordance with Section 15-15, Lake County Code. There is no fiscal impact. Commission District 5

[Tab 19](#) Approve and accept the attached list of public right of way deeds that have been secured in conjunction with roadway and / or stormwater projects. There is no fiscal impact. Commission Districts 1, 2, 4, 5.

[Tab 20](#) Recommend approval and signature of a resolution authorizing the posting of 25 MPH speed limit signs on McKinnon St (1706) in Commissioner District 1, Section 16, Township 22, Range 24. There is no fiscal impact.

[Tab 21](#) Request authorization to award CR 565A Widening and Resurfacing Project No. 2012-04, Bid No. 12-0030, to C. W. Roberts Contracting, Inc., in the amount of \$1,198,952.40, and to encumber and expend funds in the amount of \$1,198,952.40 from the 1156.5056660.860674 Road Impact Fee Benefit District 6 - Infrastructure - Construction (Expense) Fund. Commission District 1.

VI. COUNTY ATTORNEY'S CONSENT AGENDA (Tab 22 through Tab 25)

[Tab 22](#) Approval of Amendment to Lease Agreement with Scott A. Strong Family II, LLC for Tax Collector Office Space located at 1340 Citizens Boulevard, Leesburg. The fiscal impact is \$34,656.00.

[Tab 23](#) Request that the Board order the 2012 tax roll be extended prior to completion of the Value Adjustment Board hearings. There is no fiscal impact.

[Tab 24](#) Approval of Agreement for Sale and Purchase for property located on Roger Giles Road adjacent to the North Lake Community Park in Umatilla and authorization for the Chairman to sign all closing documents. The fiscal impact is \$178,600.

[Tab 25](#) Approval of outside counsel firms and their use on an as needed basis for County purposes. There is no fiscal impact.

VII. PUBLIC HEARINGS

PUBLIC HEARING - 9:00 A.M. or As Soon Thereafter

PUBLIC HEARINGS: REZONINGS (SEE SEPARATE AGENDA)

http://www.lakecountyfl.gov/pdfs/P&Z_Agendas/091112.pdf

[Tab 26](#) Request to authorize and execute the Resolution to impose Fire Assessments against assessed property located in Lake County, Florida for the Fiscal Year beginning October 1, 2012; approve the rate of assessment; approve the assessment roll; and provide an effective date. Please see pages 5 and 6 of the Resolution for rates.

[Tab 27](#) Approve the Final Assessment Resolution for collection, management, and disposal of solid waste and recovered materials for FY 12/2013 which includes an annual assessment of \$184.00. The fiscal impact is \$12,420,000.00.

PUBLIC HEARING - 5:05 P.M. or As Soon Thereafter

[Tab 28](#) Adopt a tentative millage rate for Lake County General Countywide Levy, the Lake County Voter Approved Debt Levy, the Lake County MSTU for Ambulance and Emergency Services Levy, the Lake County MSTU for Stormwater, Parks and Roads Levy, and the Lake County Fire Rescue MSTU Levy; adopt a tentative budget for the County; and announce that the final public hearing to finalize the budget and adopt the millage rates will be held on September 25, 2012 at 5:05 p.m. in the County Commission Chambers at the Lake County Administration Building, 315 West Main Street, Tavares, Florida.

VIII. COUNTY MANAGER'S DEPARTMENTAL BUSINESS

County Manager

[Tab 29](#) Approval of the Interlocal Agreement with the City of Clermont for the Conserv II property. There is no fiscal impact.

Facilities Development And Management

[Tab 30](#) Approve assignment of existing Contract 11-0203D from Harkins Development Corporation to Harkins Development LLC and related assignment of recently approved task order for renovations to the County's Animal Control Facility. There is no fiscal impact.

Growth Management

[Tab 31](#) Request Board provide direction regarding conversion of existing pre-paid impact fees into impact fee credits.

Public Resources

[Tab 32](#) Update on the Parks and Trails Division of Public Resources. Approval of parkland acquisition strategy concept.

Public Works

[Tab 33](#) The purpose of the presentation is to provide an overview of the floodplain ordinance changes required for consistency with the 2010 Florida Building Code which became effective on March 15, 2012. There is no fiscal impact.

IX. OTHER BUSINESS

[Tab 34](#) Appointment of individual to the Elder Council to complete an unexpired term ending Jan. 31, 2013 and to serve an additional two-year term ending January 31, 2015.

X. REPORTS

A. County Attorney

[Tab 35](#) Approval of sale of county owned property located at 31503 Lakeside Drive, Deland previously declared surplus to adjacent property owner, Paul D. Kimball; authorize Chairman to execute the deed; and approval of the Resolution releasing the petroleum and mineral rights pursuant to Section 270.11, Florida Statutes. The fiscal impact is \$800 (revenue).

[Tab 36](#) Appoint one or more County commissioners to serve on the Canvassing Board for the November 2012 election.

B. County Manager

[Tab 37](#) Request approval of legislative package.

[Tab 38](#) Request approval of federal legislative package.

- C. Commissioner Hill - Vice Chairman and District #1
- D. Commissioner Parks - District #2
- E. Commissioner Conner - District #3
- F. Commissioner Cadwell - District #5
- G. Commissioner Campione - Chairman and District #4

[Tab 39](#) Approval and execution of Proclamation observing October 15, 2012 as "White Cane Safety Day" in Lake County.

[Tab 40](#) Approval of contract for David Heath as County Manager and discussion regarding exit strategy for Darren Gray.

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceeding should contact the Department of Facilities Development and Management at (352) 343-9760, 48 hours in advance of the scheduled meeting.