

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

December 04, 2007

COUNTY COMMISSIONERS

Welton G. Cadwell, Chairman
Jennifer Hill, Vice Chairman
Elaine Renick, District #2
Debbie Stivender, District #3
Linda Stewart, District #4

Cindy Hall, County Manager
Sanford A. Minkoff, County Attorney
James C. Watkins, Clerk to the Board

DISCLAIMER

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting, however, Commissioners may add items, which are not a part of this Agenda, or items may be removed from consideration. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

December 04, 2007

9:00 A.M. Invocation

Pledge of Allegiance

I. NOMINATION FOR CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS

II. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

III. MINUTE APPROVAL

Tab 1 Approval of the following Minutes:
October 26, 2007 (Special Meeting – BCC/Departments Workshop)
November 13, 2007 (Special Meeting – State of the County)

IV. CLERK OF COURT'S CONSENT AGENDA

Tab 2 Approval of Clerk of Courts' Consent Agenda (Items 1 through 5)

1. List of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes as attached Exhibit A and filed in the Board Support Division of the Clerk's Office.

Recommendation: Acknowledge Receipt

2. Monthly Distribution of Revenue Traffic/Criminal Cases, for the month ending October 31, 2007, in the amount of \$201,844.05. Same period last year: \$177,729.26.

Recommendation: Acknowledge Receipt

3. Lake County Water Authority's 2006 Annual Report and Five Year Plan, in accordance with Chapter 2005-314, Laws of Florida.

Recommendation: Acknowledge Receipt

4. Notice of Public Hearing for proposed Ordinance No. 2007-12-67, from the City of Groveland, for annexation of the Cherry Lake Tree Farm.

Recommendation: Acknowledge Receipt

5. Notice of Public Hearings from the City of Tavares, regarding the following Ordinances:

Ordinance No. 2007-40 (Amending the Boundaries of the City of Tavares by Annexing approximately .17 acres of property located East of State Road 19)

Ordinance No. 2007-41 (Amending Tavares Comprehensive Plan Future Land Use Map 2010)

Ordinance No. 2007-42 (Rezoning 9.54 Acres Located East of State Road 19)

The proposed Ordinance Nos. 2007-40 and 2007-42, will be considered at the following public meetings:

1. Tavares Planning and Zoning Meeting, on November 15, 2007, at 3:00 p.m.; and
2. Tavares City Council Meeting, on December 5, 2007, at 4:00 p.m.; and
3. Tavares City Council Meeting, on December 19, 2007, at 4:00 p.m.

The proposed Ordinance No. 2007-41 will be considered at the following public meetings:

1. Tavares Planning and Zoning Meeting on November 15, 2007, at 3:00 p.m.; and
2. Tavares City Council Meeting on December 5, 2007, at 4:00 p.m.; and
3. *2nd City Council Meeting will follow completion of State review.*

All meetings will be conducted in the Tavares City Council Chambers in City Hall, at 201 E. Main Street, Tavares, Florida.

Recommendation: Acknowledge Receipt

V. COUNTY MANAGER'S CONSENT AGENDA (Tabs 3 through 12)

Budget

Tab 3 Approve Budget Change Request:

1. Budget transfer - County Transportation Trust Fund, Department of Public Works, Road Operations Division. Transfer \$71,000 from Special Reserve to Contractual Services. An illumination agreement was entered into October 1, 2001 to construct the Highway 441 lighting. FDOT contributed \$560,000 to Lake County for the construction and maintenance. Since construction, the Road Operations staff has been maintaining these lights. Each year the reserve account is drawn down for operational costs. It is estimated that \$71,000 will be needed for SECO and the City of Leesburg costs for Fiscal Year 2008. After this transfer, the balance in the Special Reserve account will be \$370,667.

Community Services

Tab 4 For the Board to approve and authorize the Chairman to sign the Memorandum of Understanding Between the Lake County Housing Agency and Lifestream Behavioral Center.

Employee Services

Tab 5 Recommend approval of the attached revision to the Pay and Classification Plan policy (LCC-79) originally approved by the BCC on 8/7/07

Procurement

Tab 6 It is recommended that United Fire Protection, Inc., be awarded the ITB#08-0202 Data Center Fire Suppression Upgrade in the amount of \$64,800.00, plus a contingency of \$5,200 to be used as deemed necessary by the Director of Capital Construction.

Tab 7 Recommendation is made to award a contract to Cross Construction Services, Inc., for the demolition of the Phase I Development Site in the amount of \$87,000.00 plus a contingency of \$10,000 to be used as deemed necessary by the Director of Capital Construction.

Public Works

Tab 8 Recommend approval and signature on Resolution authorizing the reduction of the speed limit on Oswalt Rd (0840) from 35 MPH to 25 MPH from the intersection of Reagans Run Dr, south to a point approximately 1000 feet south of Browns Canal Dr in Commissioner District 2.

Tab 9 Approval of the receipt of a gift from the Lake County Rail Trails to Lake County Parks and Trails Division of One Thousand dollars (\$1000.00) . Approve a resolution to amend the General Fund to receive unanticipated revenue and provide appropriation for park amenities.

Tab 10 Approve and execute a purchase agreement with Barney and Ann Hathcock, and authorization for the Chairman of the Board of County Commissioners to sign any and all documents necessary for closing of property within the Forest Hills/Lake Mack Flood Buy Out Program. Commissioner District 5

[Tab 11](#) Approve and accept the attached list of public right of way deeds that have been secured in conjunction with roadway and / or stormwater projects. (Commissioner Districts 2, 3, 5)

[Tab 12](#) Approval of the final extension until April 30, 2008 for the existing Capital Improvement Grant projects and Regional Grant projects. Fiscal year 2003/2004 for City of Clermont-\$13,333.33, Commission District 2. Fiscal year 2005/2006: City of Mount Dora-\$36,850.00 Commission District 4 City of Mount Dora-\$150,000.00 Commission District 4 Fiscal year 2006/2007: City of Clermont-\$30,000.00 Commission District 2 City of Mount Dora-\$75,000.00 Commission District 4 Town of Howie-in-the-Hills-\$18,312.00 Commission District 3 City of Leesburg-\$20,000.00 Commission District 1 City of Lady Lake-\$20,000.00 Commission District 5 Authorization for Chairman to execute the Amendments to Agreements when submitted.

VI. AWARDS

EMPLOYEE AWARDS

Presentation of Award to Employees with Five Years of Service

Esther Catino, Library Assistant
Community Services/Library Services/Cooper Memorial Library

Lynda Hogans, Office Associate II
Community Services/Library Services/Cooper Memorial Library

Katia Barber, Library Assistant
Community Services/Library Services/Cooper Memorial Library

Edward Luning, Fixed Asset/Surplus Manager
Procurement Services

Presentation of Award to Employees with Ten Years of Service

Deborah Kohler, Public Hearing Coordinator
Growth Management/Building Services

Noble Olasimbo, Engineer IV
Public Works/Engineering

Presentation of Award to Employees with Fifteen Years of Service

Donna Thielhart, Procurement Services Supervisor
Procurement Services

Patti Harker, Right of Way Manager
Public Works/Engineering/Right of Way

Presentation of Award to Employees with Twenty Years of Service

Bruce Thorburn, Communications Systems Director
Public Safety/E-911 Services

BOARD/COMMITTEE CERTIFICATE PRESENTATIONS

Impact Fee Committee

Douglas Buskers for service from 2006-2007

Public Land Acquisition Advisory Council

Joseph Branham for service from 2004-2007

Nadine Foley for service from 2003-2007

VII. PRESENTATIONS

[Tab 13](#) Approval of schematic design for the Joint Use Library at the Lake-Sumter Community College South Lake Campus.

[Tab 14](#) Presentation on Street Lighting Policy Guidelines

VIII. COUNTY MANAGER'S DEPARTMENTAL BUSINESS

Budget

[Tab 15](#) Authorize staff to issue an RFP to secure bank financing for the 800 MHZ Radio System Project in the amount of \$10,000,000.

[Tab 16](#) Approve a resolution that appropriates additional Excess Fees of \$2,986,722 received from the Constitutional Officers, increases the budget for the South Lake Park Project by \$2,000,000 and increases Reserves for Contingency in the General Fund by \$986,722.

Procurement

[Tab 17](#) It is recommended that the board approve and execute a term and supply contract with Blown Away LLC. to provide street sweeping services of Lake County roads. The initial annual cost of the contract is \$54,243.60

IX. PUBLIC HEARINGS

PUBLIC HEARING - 9:00 A.M. or As Soon Thereafter

[Tab 18](#) Approval of Ordinance amending the membership of the Lake County Public Safety Coordinating Council.

[Tab 19](#) Approval of the ordinance Amending the Affordable Housing Advisory Committee Ordinance.

X. OTHER BUSINESS

[Tab 20](#) Appointment of one (1) representative each from County Commission Districts 1 and 3 to the Lake-Sumter MPO Citizens' Advisory Committee to serve two-year terms beginning January 1, 2008.

[Tab 21](#) Appointment of individual to serve in the vacant District 5 seat on the Lake-Sumter Metropolitan Planning Organization (LSMPO) Bicycle & Pedestrian Advisory Committee (BPAC) to complete an unexpired term ending Dec 31,2007 and serve a consecutive two-year term; and appointment of one (1) individual each to serve in the County Commission District 1 and 3 seats for two-year terms beginning January 1, 2008.

Additional appointments to the Transportation Alternative Funding Task Force - Backup to be provided under separate cover.

XI. REPORTS

- A. County Attorney**
- B. County Manager**
- C. Commissioner Hill - Vice Chairman and District #1**
- D. Commissioner Renick - District #2**
- E. Commissioner Stivender - District #3**
- F. Commissioner Stewart - District #4**
- G. Commissioner Cadwell - Chairman and District #5**

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting, the Board of County Commissioners will hear questions, comments, and concerns from the citizens of Lake County. Action will not be taken by the Board at this meeting but questions may be answered by staff or issues may be referred for appropriate staff action. If further action is necessary, the item may be placed on the agenda for further review and consideration.

NOTE: Zoning or code enforcement matters which may be coming before the Board at a later date should not be discussed until such time as they come before the Board in a public hearing.

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceeding should contact the Department of Facilities Development and Management at (352) 343-9760, 48 hours in advance of the scheduled meeting.