

**Grantee: Lake County, FL**

**Grant: B-11-UN-12-0008**

**January 1, 2012 thru March 31, 2012 Performance Report**

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**Grant Number:**

B-11-UN-12-0008

**Obligation Date:****Award Date:****Grantee Name:**

Lake County, FL

**Contract End Date:**

03/10/2014

**Review by HUD:**

Reviewed and Approved

**Grant Amount:**

\$3,199,585.00

**Grant Status:**

Active

**QPR Contact:**

Shawna Sue Chancey

**Estimated PI/RL Funds:**

\$0.00

**Total Budget:**

\$3,199,585.00

## Disasters:

### Declaration Number

No Disasters Found

## Narratives

### Summary of Distribution and Uses of NSP Funds:

Lake County will implement the activities noted in the Neighborhood Stabilization Plan approved by the U.S. Department of Housing and Urban Development. These activities include: Planning and Administration, Purchase and Rehabilitation for homeownership and rental. The lead agency for administering the Neighborhood Stabilization Program is the Lake County Community Services Division (CSHD). The primary focus of the NSP 3 funding will be for single family acquisition and rehabilitation, or demolition and subsequent reconstruction to sell to eligible home buyers. CSHD plans to expend the 25% (minimum HUD requirement) of the funding for households at or below 50% of Area Median Income with a Request for Proposals to be published in the spring of 2011 for nonprofit/for profit developers to respond with multi-family projects for rental that have been foreclosed upon in the target areas and utilizing other non-profit developers that can assist households to purchase single-family homes. Housing Partner Subrecipient Agreements of the individual multifamily projects will be approved by the BOCC after evaluation of the proposals. The properties will have a minimum 15-year deferred loan on all single family projects and a land use restrictive agreement noting the affordability provisions noted in the NSP Plan. For rental housing projects the County will require a 20-year mortgage lien and land use restrictive agreement defining the income targeting and affordability requirements. The County does not intend to pursue land banking.

### How Fund Use Addresses Market Conditions:

In choosing the target for NSP 3 four main factors were considered (1) areas with the greatest concentration of low/moderate income persons (2) areas with the greatest need scores equal to or greater than the Florida neediest score of 17, (3) estimated number of units required to impact the chosen areas; and, (4) funding available. By concentrating NSP 3 funds in previously served areas, it was anticipated that stabilization impact and measurable outcomes would be increased by expanding the number of properties acquired, rehabilitated, and resold or rented.

The target areas were chosen based on the following market conditions:

- Eustis (Eustis 1) was selected as a target area for acquisition, rehabilitation and resale of homes based on access to public transportation, the nearby location of several major employers, the proximity to Tavares and Leesburg, a good mix of newer and older homes, and average housing prices within the range necessary to serve LMMI families;
- Montclair (Leesburg 2) was selected as a target area for affordable rental based on the homes available, the socio-economic indicators, and the available apartments available due to foreclosure;
- Leesburg (SE Leesburg 2) was targeted for acquisition, rehabilitation and resale of homes based on access to public transportation, the location nearby of several major employers as well as its close proximity to Tavares and Eustis. Also, the average housing prices in the area are within the range necessary to serve LMMI families;

### Ensuring Continued Affordability:

Lake County will ensure long term affordability through the use of a Land Use Restriction Agreement (LURA) which will be recorded against the property. If an owner, who has been assisted through this program, transfers title to the property before the affordability period expires, the assistance provided by the County will be subject to recapture. The County will annually monitor rental developments that are assisted with NSP funds during the affordability period to ensure that the specified units are affordable and that the property(s) continue to meet minimum housing quality standards. Rental units created or developed through the use of NSP funds will have a minimum 20 year affordability period.

All properties receiving NSP funding for homeownership will be secured by a recorded mortgage or land use agreement on the property, in



favor of the County. When a Housing Partner sells a property to an eligible homebuyer, a portion of the mortgage may be transferred to the applicant in form of down payment and/or closing cost assistance. For homeownership assistance the County will follow the affordability period defined through the HOME program standards at 24 CFR 92.254, which establishes the minimum affordability period as listed below:

- Up to \$15,000 = 5 Years
- \$15,000-\$40,000 = 10 Years
- Over \$40,000 = 15 Years

**Definition of Blighted Structure:**

The Lake County Code of Ordinance (Chapter 6-22) defines unsafe buildings using the International Property Maintenance Code. For the purpose of the NSP, Lake County will utilize this as the definition of "blighted structure".

**Definition of Affordable Rents:**

The maximum affordable rents shall not exceed the HOME program limits as published annually by the US Department of Housing and Urban Development for the Orlando-Kissimmee-Sanford MSA.

**Housing Rehabilitation/New Construction Standards:**

The Lake County Housing Division will utilize the Florida Department of Community Affairs Building Code for all NSP assisted activities. In addition, Lake County will implement energy savings measures when the activity is financially feasible.

- All gut rehabilitation or new construction (i.e., general replacement of the interior of a building that may or may not include changes to structural elements such as flooring systems, columns or load bearing interior or exterior walls) of residential buildings up to three stories must be designed to meet the standard for Energy Star Qualified New Homes.
- All gut rehabilitation or new construction of mid- or high-rise multifamily housing must be designed to meet American Society of Heating, Refrigerating, and Air-Conditioning Engineers (ASHRAE) Standard 90.1-2004, Appendix G plus 20 percent (which is the Energy Star standard for multifamily buildings piloted by the Environmental Protection Agency and the Department of Energy).
- Other rehabilitation must meet these standards to the extent applicable to the rehabilitation work undertaken, e.g., replace older obsolete products and appliances (such as windows, doors, lighting, hot water heaters, furnaces, boilers, air conditioning units, refrigerators, clothes washers and dishwashers) with Energy Star-46 labeled products.
- Water efficient toilets, showers, and faucets, such as those with WaterSense label, must be installed.
- Where relevant, the housing should be improved to mitigate the impact of disasters (e.g., earthquake, hurricane, flooding, fires).

**Vicinity Hiring:**

The jurisdiction certifies that it will, to the maximum extent feasible, provide for hiring of employees that reside in the vicinity of NSP 3 funded projects or contract with small businesses that are owned and operated by persons residing in the vicinity of NSP 3 projects. Lake County will enforce Section 3 of the Housing and Urban Development Act of 1968, as amended by the Housing and Community Development Act of 1992, which requires that recipients of financial assistance provided by the U.S. Department of Housing & Urban Development ("HUD"), including developers, owners, contractors and their subcontractors provide, "to the greatest extent feasible", training and employment opportunities for low income area residents and contract opportunities for the performance of work by local businesses owned by and/or employing low income residents.

**Procedures for Preferences for Affordable Rental Dev.:**

Lake County has identified affordable rental housing as a great need for the residents of Lake County and has therefore set aside at least 25% of the total NSP3 allotment to be utilized for affordable rental development.

**Grantee Contact Information:**

NSP3 Program Administrator Contact Information:

- Name (Last,First): Howell, Cheryl
- Email Address: chowell@lakecountyfl.gov
- Phone Number: 352-742-6519 Fax: 352-742-6535
- Mailing Address: 1300 S. Duncan Dr., Bldg. E, Tavares, FL 32778
- Web Address: www.lakecountyfl.gov

<b>Overall</b>	<b>This Report Period</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	N/A	\$3,199,585.00
<b>Total Budget</b>	\$0.00	\$3,199,585.00
<b>Total Obligated</b>	\$0.00	\$319,958.00
<b>Total Funds Drawdown</b>	\$25,183.44	\$25,183.44
<b>Program Funds Drawdown</b>	\$25,183.44	\$25,183.44
<b>Program Income Drawdown</b>	\$0.00	\$0.00



<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$25,183.44	\$43,720.62
<b>Match Contributed</b>	\$0.00	\$0.00

## Progress Toward Required Numeric Targets

<b>Requirement</b>	<b>Required</b>	<b>To Date</b>
<b>Overall Benefit Percentage (Projected)</b>		0.00%
<b>Overall Benefit Percentage (Actual)</b>		0.00%
<b>Minimum Non-Federal Match</b>	\$0.00	\$0.00
<b>Limit on Public Services</b>	\$479,937.75	\$0.00
<b>Limit on Admin/Planning</b>	\$319,958.50	\$25,183.44
<b>Limit on State Admin</b>	\$0.00	\$25,183.44

## Progress Toward Activity Type Targets

<b>Activity Type</b>	<b>Target</b>	<b>Actual</b>
<b>Administration</b>	\$319,958.50	\$319,958.00

## Progress Toward National Objective Targets

<b>National Objective</b>	<b>Target</b>	<b>Actual</b>
<b>NSP Only - LH - 25% Set-Aside</b>	\$799,896.25	\$799,897.00

## Overall Progress Narrative:

Lake County is in the process of finalizing contracts for Acquisition/Rehab in designated areas. The new employee position dedicated to the NSP program has been filled. The employee has started and is working on the grant planning. Administrative funds have been expended for this quarter.

## Project Summary

<b>Project #, Project Title</b>	<b>This Report Period</b>	<b>To Date</b>	
	<b>Program Funds Drawdown</b>	<b>Project Funds Budgeted</b>	<b>Program Funds Drawdown</b>
1, Acquisitionand Rehab	\$0.00	\$2,879,627.00	\$0.00
2, Administration	\$25,183.44	\$319,958.00	\$25,183.44



## Activities

<b>Grantee Activity Number:</b>	<b>1 A</b>
<b>Activity Title:</b>	<b>Acquisition-LH Single Family</b>

**Activity Category:**

Acquisition - general

**Project Number:**

1

**Projected Start Date:**

03/01/2011

**Benefit Type:**

Direct ( HouseHold )

**National Objective:**

NSP Only - LH - 25% Set-Aside

**Activity Status:**

Planned

**Project Title:**

Acquisitionand Rehab

**Projected End Date:**

02/28/2014

**Completed Activity Actual End Date:**

**Responsible Organization:**

Lake County Board of County Commissioners

Overall	Jan 1 thru Mar 31, 2012	To Date
<b>Total Projected Budget from All Sources</b>	N/A	\$339,897.00
<b>Total Budget</b>	\$0.00	\$339,897.00
<b>Total Obligated</b>	\$0.00	\$0.00
<b>Total Funds Drawdown</b>	\$0.00	\$0.00
<b>Program Funds Drawdown</b>	\$0.00	\$0.00
<b>Program Income Drawdown</b>	\$0.00	\$0.00
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$0.00	\$0.00
Lake County Board of County Commissioners	\$0.00	\$0.00
<b>Match Contributed</b>	\$0.00	\$0.00

**Activity Description:**

Lake County's Housing Division plans to use a minimum of \$339,897 for rental housing preference to meet the 25% set aside of low-income housing to purchase and rehab 3 single family homes (rental) Market conditions indicate that there area many more foreclosed properties available than can be purchased with NSP funding. This activity is expected to benefit 3 low-income families for access to affordable rental. The housing market conditions in the areas identified for rental have long been disinvested and have decayed even more dramatically during the decline in the housing market. According to the Shimberg Center, there is a great need for decent, affordable housing in this area. Over 40% of persons living in this area are paying as much as 50% of their gross income for housing. Many of the housing units are in substandard condition and this activity will increase the quality of living through providing decent, affordable housing. Many of the homes owned in the area are in disrepair coupled with absentee landlords. We are working with non-partner agencies that will develop these properties and provide supportive services to assist the families to increase their quality of living.

The jurisdiction certifies that it will, to the manimum extent feasible, provide for hiring of employees that reside in the vicinity of NSP 3 funded projects or contract with small businesses that are owned and operated by persons residing in the vicinity of NSP 3 projects.

Lake County will enforce Section 3 of the Housing and Urban Development Act of 1968, as amended by the Housing and Community Development Act of 1992, requiring that recipients of financial assistance provided by the U.S. Department of Housing & Urban Development ("HUD"), including developers, owners, contractors and their subcontractors provide, "to the greatest extent feasible", training and employment opportunities for low income area residents and contract opportunities for the performance of work by local businesses owned by and/or employing low income residents.

The coordination of all activities will be carried out by the NSP staff. CSHD will manage the due diligence required for property acquisition and construction management. All NSP 3 requirements, 75 FR 64322, will be adhered to and relegated to the developers for program compliance.

CSHD will be responsible for the following items:



- Conducting the environmental review;
- Issuing the purchase orders for all acquisition and appraisal services;
- Inspection/assessment and clearance;
- Approving acquisition of selected properties;
- Approving all eligible expenses;
- Processing all payments to non-profit developers;
- Assisting the promotion of the properties for the Housing Partners;
- Monitoring the Housing Partners to ensure quality and procedures are adhered to;
- Finalized Client Income Eligibility of homeowners.

The Non-Profit Developers will be responsible for the following items:

- Requesting title services, surveys and lead-based paint inspections;
- Identifying the selected properties within the designated areas;
- Managing the work contracts between developer and the County's qualified list of contractors;
- Bidding the work, inspecting the project work and issuing payments to contractors;
- Assisting in the promotion of the properties;
- Initial Client Income Eligibility;
- Assisting/Identifying clients that can gain financing for home purchases.

CSHD will subscribe annually to an annual subscription that provides information on foreclosed properties to aid in the support of property identification by the developer. The developer's staff will research the target areas for foreclosed properties, conduct a site visit to confirm vacancy, and document the judicial foreclosure of each property.

The Code Enforcement Department has a registry of distressed properties that is shared with CSHD, and the NSP developers will review and research target area properties on this list to find which are in lis pendens and any that are foreclosed. CSHD will track the properties in lis pendens as potential foreclosures in the target areas. Our partner agencies will also work with REO specialists to identify properties in the targeted areas. Developers will inspect the property once access is allowed and contract to purchase if property meets the standards. The Developer will forward all received initial appraisals to the CSHD Review Appraiser for concurrence of value before any offer to purchase is made. The CSHD staff will evaluate the documentation prior to approving the purchase based on factors such as cost to rehabilitate/rebuild, value with the required discount, and the environmental conditions of the site/area. The developer will notify the property owner (bank) of the value of the property based on the cost estimates. After acquisition, the developer must complete a work write up and cost estimate and then complete the environmental unspecified sites review. CSHD will issue purchase orders to the vendors on contract for the appraisal, title search, property survey and lead paint inspection/assessment, when applicable.

After the property is purchased, the Housing Partner will work with the CSHD construction inspector to ensure bidding of work is performed according to all NSP 3 requirements, 75 FR 64322 and will manage the construction process with pre-construction meetings, walkthroughs, inspection of work, and progress payments. CSHD staff and the County's Public Information Department will work with the Housing Partner to assist the developer to market the properties to eligible homebuyers.

The developer will be responsible for the ownership and management of the properties. This includes maintaining, securing and insuring the properties. They will work with the CSHD staff on the rehabilitation/demolition/rebuilding of the properties. They will also income qualify potential homebuyers and ensure the buyer receives eight (8) hours of one-on-one counseling. For multifamily projects, the developer will work with the selected property management consultant (or if the developer has the capacity to conduct this action in house) to rent the property to eligible households. In the case of the single family rentals, the developer will provide lease purchase options for the eligible household to acquire the homes for homeownership. The developer will initiate marketing plans after the initial closing with the lender and promote the properties at the county sponsored housing fair and listing the properties on the CSHD county website.

The County will allow for and pay for development fees that are fair and reasonable as part of the acquisition and rehabilitation process. Development fees and other soft/project related costs associated with the acquisition and rehab shall be considered "Project Delivery" cost and will be charged to the individual projects assisted.

Lake County will ensure long term affordability through the use of a Land Use Restriction Agreement (LURA) which will be recorded against the property. If an owner, who has been assisted through this program, transfers title to the property before the affordability period expires, the assistance provided by the County will be subject to recapture. The County will annually monitor rental developments that are assisted with NSP funds during the affordability period to ensure that the specified units are affordable and that the property(s) continue to meet minimum housing quality standards. Rental units created or developed through the use of NSP funds will have a minimum 20 year affordability period.

All properties receiving NSP funding for homeownership will be secured by a recorded mortgage or land use agreement on the property, in favor of the County. When a Housing Partner sells a property to an eligible homebuyer, a portion of the mortgage may be transferred to the applicants in the form of down payment and/or closing cost assistance.

For homeownership assistance the County will follow the affordability period defined through the HOME program standards at 24 CFR 92.254, which establishes the minimum affordability period as listed below:

- Up to \$15,000 = 5 Years
- \$15,000-\$40,000 = 10 Years
- Over \$40,000 = 15 Years

### Location Description:

This activity will be carried out in the target areas as referenced in the attached maps identifying areas of greatest need. After analysis within the target area, specific properties will be evaluated. Factors may include elements such as block location, amount of rehab needed, and other criteria affecting costs.

### Activity Progress Narrative:

No activity this quarter.

### Accomplishments Performance Measures

**No Accomplishments Performance Measures found.**

### Beneficiaries Performance Measures

**No Beneficiaries Performance Measures found.**

### Activity Locations

**No Activity Locations found.**

### Other Funding Sources Budgeted - Detail

**No Other Match Funding Sources Found**

Other Funding Sources	Amount
NSP 3	\$0.00
Total Other Funding Sources	\$0.00

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**Grantee Activity Number:** 1 B

**Activity Title:** LH 25 Multifamily

**Activity Category:**

Acquisition - general

**Project Number:**

1

**Projected Start Date:**

06/30/2011

**Benefit Type:**

Direct ( HouseHold )

**National Objective:**

NSP Only - LH - 25% Set-Aside

**Activity Status:**

Planned

**Project Title:**

Acquisition and Rehab

**Projected End Date:**

02/28/2013

**Completed Activity Actual End Date:**

**Responsible Organization:**

Lake County Board of County Commissioners

<b>Overall</b>	<b>Jan 1 thru Mar 31, 2012</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	N/A	\$460,000.00
<b>Total Budget</b>	\$0.00	\$460,000.00
<b>Total Obligated</b>	\$0.00	\$0.00
<b>Total Funds Drawdown</b>	\$0.00	\$0.00
<b>Program Funds Drawdown</b>	\$0.00	\$0.00
<b>Program Income Drawdown</b>	\$0.00	\$0.00
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$0.00	\$0.00
Lake County Board of County Commissioners	\$0.00	\$0.00
<b>Match Contributed</b>	\$0.00	\$0.00

**Activity Description:**

Lake County's Housing Division plans to use a minimum of \$460,000 for rental housing preference meet the 25% Set aside of low-income housing to purchase and rehab a 8-12 Unit apartment complex (Rental) of foreclosed units in areas of greatest need for rental to households at or below 50% of AMI. Market conditions indicate that there are many more foreclosed properties available than can be purchased with NSP funding. This activity is expected to benefit 8-12 low-income families for access to affordable rental. The housing market conditions in the areas identified for rental have long been disinvested and have decayed even more dramatically during the decline in the housing market. According to the Shimberg Center, there is a great need for decent, affordable housing in this area. Over 40% of persons living in this area are paying greater than 30% of their gross income for housing with some paying as much as 50% of their gross income for housing. Many of the housing are in substandard condition and this activity will increase the quality of living through providing decent, affordable housing. Many of the homes owned in the area are in disrepair coupled with absentee landlords. We are working with non-partner agencies that will develop these properties and provide supportive services to assist the families to increase their quality of living.

**Location Description:**

This activity will be carried out in the target areas as referenced in the attached maps identifying areas of greatest need. After analysis within the target area, specific properties will be evaluated. Factors may include elements such as block location, amount of rehab needed, and other criteria affecting costs.

**Activity Progress Narrative:**

No activity this quarter.





## Accomplishments Performance Measures

No Accomplishments Performance Measures found.

## Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

## Activity Locations

No Activity Locations found.

## Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

### Other Funding Sources

Amount

No Other Funding Sources Found

Total Other Funding Sources

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<b>Grantee Activity Number:</b>	<b>2</b>
<b>Activity Title:</b>	<b>Acquisition-LMMI</b>

**Activity Category:**

Acquisition - general

**Project Number:**

1

**Projected Start Date:**

03/01/2011

**Benefit Type:**

Direct ( HouseHold )

**National Objective:**

NSP Only - LMMI

**Activity Status:**

Planned

**Project Title:**

Acquisitionand Rehab

**Projected End Date:**

02/28/2014

**Completed Activity Actual End Date:**

**Responsible Organization:**

Lake County Board of County Commissioners

Overall	Jan 1 thru Mar 31, 2012	To Date
<b>Total Projected Budget from All Sources</b>	N/A	\$2,079,730.00
<b>Total Budget</b>	\$0.00	\$2,079,730.00
<b>Total Obligated</b>	\$0.00	\$0.00
<b>Total Funds Drawdown</b>	\$0.00	\$0.00
<b>Program Funds Drawdown</b>	\$0.00	\$0.00
<b>Program Income Drawdown</b>	\$0.00	\$0.00
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$0.00	\$0.00
Lake County Board of County Commissioners	\$0.00	\$0.00
<b>Match Contributed</b>	\$0.00	\$0.00

**Activity Description:**

Lake County Housing Devison plans to purchase 17 single family homes in the areas of greatest need for resale to households up to 120% AMI. Market conditions dictate that there are many more foreclosed properties available that can purchased with NSP funding.

The coordination of all activities will be carried out by the NSP staff. CSHD will manage the due diligence required for property acquisition and construction management. All NSP 3 requirements, 75 FR 64322, will be adhered to and relegated to the developers for program compliance.

CSHD will be responsible for the following items:

- Conducting the environmental review;
- Issuing the purchase orders for all acquisition and appraisal services;
- Inspection/assessment and clearance;
- Approving acquisition of selected properties;
- Approving all eligible expenses;
- Processing all payments to non-profit developers;
- Assisting the promotion of the properties for the Housing Partners;
- Monitoring the Housing Partners to ensure quality and procedures are adhered to;
- Finalized Client Income Eligibility of homeowners.

The Non-Profit Developers will be responsible for the following items:

- Requesting title services, surveys and lead-based paint inspections;
- Identifying the selected properties within the designated areas;
- Managing the work contracts between Developer and the County's qualified list of contractors;
- Bidding the work, inspecting the project work and issuing payments to the contractors;
- Assisting in the promotion of the properties;
- Initial Client Income Eligibility;
- Assisting/Identifying client that can gain financing for home purchases.



CSHD will subscribe annually to an annual subscription that provides information on foreclosed properties to aid in the support of property identification by the developer. The developer's staff will research the target areas for foreclosed properties, conduct a site visit to confirm vacancy, and document the judicial foreclosure of each property.

The Code Enforcement Department has a registry of distressed properties that is shared with CSHD, and the NSP developers will review and research target area properties on this list to find which are in lis pendens and any that are foreclosed. CSHD will track the properties in lis pendens as potential foreclosures in the target areas. Our partner agencies will also work with REO specialists to identify properties in the targeted areas. Developers will inspect the property once access is allowed and contract to purchase if property meets the standards. The Developer will forward all received initial appraisals to the CSHD Review Appraiser for concurrence of value before any offer to purchase is made. The CSHD staff will evaluate the documentation prior to approving the purchase based on factors such as cost to rehabilitate/rebuild, value with the required discount, and the environmental conditions of the site/area. The developer will notify the property owner (bank) of the value of the property based on the cost estimates. After acquisition, the developer must complete a work write up and cost estimate and then complete the environmental unspecified sites review. CSHD will issue purchase orders to the vendors on contract for the appraisal, title search, property su lead paint inspection/assessment, when applicable.

After the property is purchased, the Housing Partner will work with the CSHD construction inspector to ensure bidding of work is performed according to all NSP 3 requirements, 75 FR 64322 and will manage the construction process with pre-construction meetings, walkthroughs, inspection of work, and progress payments. CSHD staff and the County's Public Information Department will work with the Housing Partner to assist the developer to market the properties to eligible homebuyers.

The developer will be responsible for the ownership and management of the properties. This includes maintaining, securing and insuring the properties. They will work with the CSHD staff on the rehabilitation/demolition/rebuilding of the properties. They will also income qualify potential homebuyers and ensure the buyer receives eight (8) hours of one-on-one counseling. For multifamily projects, the developer will work with the selected property management consultant (or if the developer has the capacity to conduct this action in house) to rent the property to eligible households. In the case of the single family rentals, the developer will provide lease purchase options for the eligible household to acquire the homes for homeownership. The developer will initiate marketing plans after the initial closing with the lender and promote the properties at the county sponsored housing fair and listing the properties on the CSHD county website.

The County will allow for and pay for development fees that are fair and reasonable as part of the acquisition and rehabilitation process. Development fees and other soft/project related costs associated with the acquisition and rehab shall be considered "Project Delivery" cost and will be charged to the individual projects assisted.

Lake County will ensure long term affordability through the use of a Land Use Restriction Agreement (LURA) which will be recorded against the property. If an owner, who has been assisted through this program, transfers title to the property before the affordability period expires, the assistance provided by the County will be subject to recapture. The County will annually monitor rental developments that are assisted with NSP funds during the affordability period to ensure that the specified units are affordable and that the property(s) continue to meet minimum housing quality standards. Rental units created or developed through the use of NSP funds will have a minimum 20 year affordability period.

All properties receiving NSP funding for homeownership will be secured by a recorded mortgage or land use agreement on the property, in favor of the County. When a Housing Partner sells a property to an eligible homebuyer, a portion of the mortgage may be transferred to the applicants in the form of down payments and /or closing cost assistance.

For homeownership assistance the County will follow the affordability period defined through the HOME program standards at 24 CFR 92.254, which establishes the minimum affordability period as listed below:

- Up to \$15,000 = 5 Years
- \$15,000-\$40,000 = 10 Years
- Over \$40,000 = 15 Years

This activity is expected to benefit 17 LMMI families for access to affordable homeownership. The housing market conditions in the areas identified for homeownership are located in modestly priced areas that continue to have an active market.

According to the Shimberg Center, the housing data supports a tremendous loss in homeownership for the areas identified. Many of the homes have been abandoned and in spite of activity in the real estate market, the neighborhoods will continue to decline without the assistance of this program. Without these funds, these middle class neighborhoods and homeowners who are desperately working to maintain their homes will continue to experience a loss in home value and further decline in the housing market. Many of the houses are in poor condition due to the length of time the homes have been unoccupied and this activity will increase the quality of living through providing a stabilizing force in the neighborhoods, reducing crime and code enforcement activities caused by abandonment of properties. We are working with non-partner agencies that have a long history of developing affordable homeownership opportunities and understand the specific challenges of serving this clientele. The jurisdiction certifies that it will, to the maximum extent feasible, provide for hiring of employees that reside in the vicinity of NSP3 funded projects or contract with small businesses that are owned and operated by persons residing in the vicinity of NSP3 projects.

Lake County will enforce Section 3 of the Housing and Urban Development Act of 1968, as amended by the Housing and Community Development Act of 1992, requiring that recipients of financial assistance provided by the U.S. Department of Housing & Urban Development ("HUD"), including developers, owners, contractors and their subcontractors provide, "to the greatest extent feasible", training and employment opportunities for low income area residents and contract opportunities for the performance of work by local businesses owned by and/or employing low income residents.

### Location Description:

This activity will be carried out in the target areas as referenced in the attached maps identifying areas of greatest need. After analysis within the target area, specific properties will be evaluated. Factors may include elements such as block location, amount of rehab needed, and other criteria affecting costs.

### Activity Progress Narrative:

No activity this quarter.

### Accomplishments Performance Measures

No Accomplishments Performance Measures found.

### Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

### Activity Locations

No Activity Locations found.

### Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
NSP 3	\$0.00
Total Other Funding Sources	\$0.00

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**Grantee Activity Number: 3**

**Activity Title: Administration**

**Activity Category:**

Administration

**Activity Status:**

Planned

**Project Number:**

2

**Project Title:**

Administration

**Projected Start Date:**

03/01/2011

**Projected End Date:**

02/28/2014

**Benefit Type:**

( )

**Completed Activity Actual End Date:**

**National Objective:**

N/A

**Responsible Organization:**

Lake County Board of County Commissioners

**Overall**

	<b>Jan 1 thru Mar 31, 2012</b>	<b>To Date</b>
<b>Total Projected Budget from All Sources</b>	N/A	\$319,958.00
<b>Total Budget</b>	\$0.00	\$319,958.00
<b>Total Obligated</b>	\$0.00	\$319,958.00
<b>Total Funds Drawdown</b>	\$25,183.44	\$25,183.44
<b>Program Funds Drawdown</b>	\$25,183.44	\$25,183.44
<b>Program Income Drawdown</b>	\$0.00	\$0.00
<b>Program Income Received</b>	\$0.00	\$0.00
<b>Total Funds Expended</b>	\$25,183.44	\$43,720.62
Lake County Board of County Commissioners	\$25,183.44	\$43,720.62
<b>Match Contributed</b>	\$0.00	\$0.00

**Activity Description:**

NSP funds will be used to pay reasonable program administration costs related to the planning and execution of the activities listed above. This includes costs related to staffing for overall program management, coordination, monitoring, reporting, and direct and indirect charges.

**Location Description:**

(Area or possible areas of greatest need where activity is being undertaken)

**Activity Progress Narrative:**

Administrative funds were expended for this quarter to support the planning of the program. The new NSP employee has started and is working on grant planning.

**Accomplishments Performance Measures**

**No Accomplishments Performance Measures found.**

**Beneficiaries Performance Measures**

**No Beneficiaries Performance Measures found.**



## Activity Locations

No Activity Locations found.

## Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
NSP 3	\$0.00
Total Other Funding Sources	\$0.00

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