Requirements for State Certified Contractors

The following items are needed for State Certified Contractors in order to apply for a permit within Lake County:

1. Copy of the license holder’s current State of Florida contractor’s license.

2. Copy of the license holder’s current Business Tax Receipt (from any county or city not located in Lake County).

3. Certificate of insurance for general liability showing Lake County Board of County Commissioner as the certificate holder, in the minimum amount of $300,000 per occurrence.

4. Worker's Compensation insurance policy with Lake County Board of County Commissioners as the certificate holder or a valid exemption certificate. If the certificate has an out of state producer, we will need a declaration page showing line item 3 A to show coverage in the state of Florida.

5. License holder contact information sheet, must be completed by the license holder.

Future updates or changes to the qualifiers contact information will need to be submitted on Lake County’s Qualifier Update Form (Form # BF58, available online www.lakecountyfl.gov).

If you have any questions, please contact us:

Lake County, Florida
Economic Growth Department
Building Services Division
P.O. Box 7800
Tavares, Florida 32778

Phone: (352)343-9653 Option 5
Fax: (352)343-9771
Email: mylicense@lakecountyfl.gov
QUALIFIER CONTACT INFORMATION/UPDATE FORM
ADDRESS/TELEPHONE/FAX/E-MAIL

State License #: ________________________________________

Licensee’s Name: ________________________________________

Company Name: ________________________________________

Work Phone:  ________________________________________

Cell Phone:  ________________________________________

Fax:   ________________________________________

Physical Address: ________________________________________

Mailing Address:        ________________________________________

City, State, Zip: ________________________________________

E-Mail address: ________________________________________

The information listed above will be the contact information of record for the license holder. Please notify Lake County Building Division of any changes to the contact information listed above.

Licensee’s Signature: ________________________________________

(Must be signed by the license holder)

The forgoing instrument was acknowledged before me this _____ day of ________________, 20_____ by __________________who is personally know to me or has produced ____________as identification and who did ____ or did not ____ take an oath.

(seal)

__________________________________________
Notary Public