



**AFTER HOUR INSPECTION REQUEST**

PERMIT #: \_\_\_\_\_ VALID #: \_\_\_\_\_  
(One permit # per each request)

**A new form must be completed for each day an After Hour Inspection is requested. This request must be submitted to the Office of Building Services no later than 12:00 noon on the Wednesday prior to the requested date.**

Fee due per each requested date: \$111.00 per hour, minimum 1 hour (per permit). Fee subject to change upon yearly fee schedule increases. All fees must be paid prior to final inspection and or Certificate of Completion/Occupancy, whichever applies.

I understand that the after hour inspection begins from the time the inspector leaves their home until the time they return to their home.

I understand that I am not guaranteed an after hour inspection, that it depends on the availability of inspectors.

If approved, the Office of Building Services will contact the contractor listed below with the name and phone number of the inspector to perform the after hour inspection.

**Job Site Address:** \_\_\_\_\_

Requested DATE of inspection: \_\_\_\_\_

Inspection Code#: \_\_\_\_\_ Description: \_\_\_\_\_

Code#: \_\_\_\_\_ Description: \_\_\_\_\_

Code#: \_\_\_\_\_ Description: \_\_\_\_\_

Code#: \_\_\_\_\_ Description: \_\_\_\_\_

**This request must be signed by the contractor or by someone on file with power of attorney.**

Signature of Contractor: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

Contact Phone number: \_\_\_\_\_