Office of Planning and Zoning

Temporary Construction Trailer/Field Office Clearance

Please submit the following:

- A property record card
- A plot plan that identifies the location of the construction field office (2 sets)

Date: __________ Alt Key: ___________________ Project Name: ____________________________
Site Plan Approval Date: _________________ Preliminary Plat Approval Date: ________________
Job Address: ________________________________________________________________
Electrical Contractor: ___________________________ Phone Number: ____________________

Please check one of the following:

Temporary Septic Tank: _____ Connect to Sewer: _____
Power Company: ________________________________
Description of Trailer: ________________________________
Minimum Setbacks: 50 feet from a right-of-way and 10 feet from property lines.

Note: A permit is not required for the temporary placement of a construction field office trailer. This information form is for the purpose of obtaining the required electrical permit. Bring this completed form with you when applying.

Address Screen No. __________

Project Number: _________________ Application Request Number: _________________

Approved by ___________________________ Date: _______________