



Department of Growth Management

Model Home Agreement Submittal Requirements

Function

The function of the Developer's Agreement is a courtesy to our development community to issue permits for up to six model homes prior to final plat approval.

Pre-Requisites

In order to apply, the following conditions must be completed before an agreement can be issued:

1. All involved Departments must approve construction plans for the project.
2. Final Plat of the subject parcel must be submitted to the Department of Public Works. Located at 437 Ardice Avenue, Eustis, FL 32726 (352) 483-9007.
3. A stabilized road surface and adequate water supply to the designated model home lot(s) must be in place for Fire/Rescue Emergency Services Department. If not, the agreement will not be processed.

Processing Instructions

1. Obtain a Developer's Agreement application from the Growth Management Department located in the Administrative Building (5th Floor) at 315 W. Main Street, Tavares, FL 32778 (352) 343-9641.
2. Submit the completed Agreement making sure the lot number(s) are indicated, property record card(s) are attached and an 8.5 x 11 final plat plan is included.
3. A fee requirement of \$431.00 is required. Please make check payable to Lake County Board of County Commissioners.
4. Submit completed agreement and check.
5. After review by County staff, it will be forwarded to the County Manager for approval and signature.
6. The agreement will be returned to the Growth Management Department at which time it will be recorded into the public records of Lake County. A check will be required to record this agreement. The cost of recording is \$10.00 for the first page, \$8.50 for each additional page after the first page, and \$1.00 per page for a copy of the recorded document.
7. The recorded copy of the Developer's Agreement will be sent to you.
8. Prior to issuance of the permits, a zoning clearance will be required.

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| Developer's Agreement [DA*] | \$ | 250.00 |
| Fire Development Fees [FDF*] | \$ | 181.00 |
| TOTAL DUE: \$ | | <u>431.00</u> |

*Make check payable to the LAKE COUNTY BOARD OF COUNTY COMMISSIONERS
A 1% service charge will apply if paying by credit card.*